

Foxton Parish Council Meetings

Covid requirements for attendees

1. If you would like to attend the Parish Council meeting, please prebook with the clerk as there is limited capacity due to covid restrictions. Contact details are required for track and trace. In supplying contact details you consent to these being held for 21 days for track and trace. The Parish Council's privacy notice can be found on its website.
2. Please arrive by **7.20pm** to allow time for registration and seating – there will be someone at the door to take details and guide you.
3. Do not attend the meeting if you or a member of your household has (i) had covid symptoms within the last 10 clear days and not received a negative test result or (ii) has had a positive test result in the last 10 clear days.
4. Bring a mask – all attendees must wear masks during the meeting. Wearing a mask does not prevent people from catching covid but it is a measure to reduce the risk in particular for others.
5. Please bring minimum provisions and keep these with you. Equipment should not be shared.
6. Sanitise hands before entering the meeting room – sanitiser will be provided (washing hands for 20 seconds when leaving and arriving home is the best way to keep your hands clean).
7. Entry into the village hall and meeting room is one at a time at a 2m distance via the main village hall entrance. If you have to wait to enter, please maintain a distance of 2m from others. Exit will be via the fire exit of the meeting room onto the recreation ground.
8. If you have the Covid app please scan the QR code displayed in the building.
9. Take the furthest available seat from the entrance.
10. We recommend that you take a lateral flow test before and after the meeting.
11. Seats will be spaced 2m apart. All touch points and seats will be cleaned before and after the meeting and windows and doors will be kept open to provide good ventilation. Written reports have been requested so that the meeting duration can be kept short.
12. If you develop symptoms within 10 days of attending the meeting, please inform the Clerk who will in turn inform the village hall and other attendees.

Thank you

Parish Clerk

clerk@foxtonparishcouncil.gov.uk

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