



Notes from R&A Working Group meeting Tuesday 22nd June 2021 rev 2

Present: Sheryl Williamson (SW), Andy Brown (AB), Peter Howell (PH)

1	<u>Approval of last meeting notes</u>
	Notes of meeting 25 th May 2021 approved.
	Actions
	None.
2	<u>Finance review</u>
a	Ask Annabel to provide a report for the July meeting.
3	<u>Sports Clubs [SW]</u>
a	Football Club T&Cs – Meeting took place with SW, CI, SB, Andy Cambridge, & Mick Pratt. New Ts & Cs to be provided that contain a time limit for action and signature. Football club to get new transportable goals advised by email.
b	Cricket club screens safety – Annabel to issue a second notice requesting action.
4	<u>Trees [SW]</u>
a	Nothing to report.
5	<u>Contractors [SW]</u>
a	Caroline no longer wishes to manage the DP Gardens Contract. SW to find out from Caroline what the details are of this contract.
b	JT to produce summary of existing contracts and key holders.
6	<u>Rec [SW]</u>
a	Rec condition – Send email to Andy Cambridge thanking him for the rec condition.
b	Skatepark fence – Get several alternative quotes from SW Gardens. – Check into what is actually required by way of fence specification. – Report to Parish Council.
c	Rec tap – Contractor to do work when available.
d	Recreation ground access - 2 site meetings taken place with resident, CI, PH, AB & Sam. Agreed plan to return area back to previously agreed condition. SW Gardens to do the work (and it may already have been done).
e	Recreation ground access and maintenance of fence boundary review
7	<u>Verges & green areas [SW]</u>
a	All too complicated so AB to speak to PT so that all these plans and agreements can be fully documented.

	b	The green – SW & PE to regularly inspect.
8		<u>Dovecot [AB]</u>
	a	Quote requested from SW Gardens for replacing kissing gate post.
	b	Review of future management plan to be completed. Report to Parish Council.
10		<u>R & A Structure</u>
		Rewrite terms of reference. Consider at next R & A.
11		<u>Items for next PC meeting</u>
		3b – Cricket club screens.
		6b – Skatepark fence.
		6e – Recreation Ground access – legal advice
		8b – Dovecot management plan

Additional abbreviations used.

JT Jane Trevanion
CI Caroline Ilott
PT Peter Tye
SB Simon Buggey
PE Peter Evans

Next meeting 10am 27th July 2021 10am normal venue.