

## FOXTON PARISH COUNCIL

Clerk: Annabel Wright  
Foxton Parish Council, Foxton Village Hall, Hardman Road, Foxton, CB22 6RN  
Tel: 01763 838 430

**There is to be a Meeting of Foxton Parish Council at the Village Hall on Monday 5 August 2019 at 7.45 pm.**

**All members of the Parish Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Members of the Public and Press are invited to address the Council at the Open Forum.**

### AGENDA

- 1. Apologies for absence**
- 2. Laurentian reporting**
- 3. Open Forum for public participation**
- 4. Members declarations of interest for items on the agenda**
- 5. To approve and sign the minutes of the Meeting of 1 July 2019**
- 6. Matters arising from these minutes**
- 7. County Councillors report**
- 8. District Councillors report**
- 9. Feedback from meetings and events**
- 10. Planning Committee report, applications and decisions**  
Planning Minutes are available on the Parish Council website or from the Clerk
- 11. Infrastructure report**
  - a. Street lighting energy supplier - replacement of CC service
- 12. Working Party reports:**
  - a. Finance
    - i. Approval of a monthly payment of £18.60 for g-suite email service to be made by direct debit and for the direct debit provision in the financial regulations to be updated to reflect this.
    - ii. Approval of payments in attached schedule  
*Invoices received after the agenda has been published may be brought to the Parish Council meeting for approval*
  - b. S106 - Next Steps, Master Plan and Community Group Consultation, Shared document
  - c. Recreation and Amenities
    - i. Village warden and waste disposal – approval of SCDC waste disposal service
  - d. Neighbourhood Plan
    - i. Approval of further funding of £2500 for Neighbourhood Plan consultant
  - e. Website and emails update
- 13. Declaring a climate emergency; application to SCDC for fund to help communities shift towards zero carbon and registration to Refill Cambridge Scheme**
- 14. Police Liaison report**
- 15. Correspondence**
- 16. Items for next agenda**
- 17. Date and time of Parish Council Meeting: Monday 2 September 2019 at 7.45pm**

*Motion to exclude Public and Press: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 where publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted on the following agenda items 15 to 19.*

**18. Quarterly staff pay review – approval of additional hours**

*Annabel Wright*

**Annabel Wright**  
**Parish Clerk – 23 July 2019**  
**clerk@foxtonparishcouncil.gov.uk**

**PAYMENTS**

**Payments made (prior agreed)**

<b>Payee</b>	<b>Item</b>	<b>Payment by</b>	<b>Gross (£)</b>	<b>VAT (£)</b>
Parish Clerk	Salary	SO	Confidential	0.00
npower	Street lighting	Direct Debit	29.00	1.38
DP Garden Works	Grass cutting (June)	BACS	810.00	0.00
D Salmons	Village Warden (bin emptying, install road signs & bollards)	BACS	240.00	0.00
SP Landscapes	Grass cutting (June)	BACS	336.00	56.00
Caroline Ilott	Lockable noticeboard	BACS	58.14	0.00
Glasdon UK Ltd	3 x benches and bin liners (£1312.56 from S106)	BACS	1592.04	265.34
Nimbus Hosting Ltd	2-year domain hosting	BACS	102.00	17.00

**Payments to be authorised**

<b>Payee</b>	<b>Item</b>	<b>Payment by</b>	<b>Gross (£)</b>	<b>VAT (£)</b>
Parish Clerk	Salary (additional hours) plus phone £30.50 and subsistence allowance £18	BACS	Confidential	0.00
HMRC	NI Contribution	BACS	Confidential	0.00
Parish Clerk	Travel mileage	BACS	£23.04	0.00
Foxton Village Hall	Village Hall Office (£103.69) and room hire (£32.40)	BACS	£136.09	0.00
Foxton Cricket Club	Grass Cutting (July) – <i>invoice awaited</i>	BACS	125.00	0.00
DP Garden Works	Grass Cutting (July) – <i>invoice awaited</i>	BACS	810.00	0.00
S P Landscapes	Grass Cutting, strimming & weed spraying (July)	BACS	756.00	126.00
S P Landscapes	Weed spraying by footpath to play area	BACS	42.00	7.00
D Salmons	Village Warden (£600 from S106 for bench installation)	BACS	970.00	0.00